

Regular Meeting

November 18, 2021

The meeting was called to order at 7:00 p.m.

The assemblage saluted the flag.

In attendance: J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim, T. Matarazzo, E. Min, T. Yang, Dr. Cirillo, Mrs. Besold, Mr. Ben Choi, Esq.

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act (Chapter 213, P.L. 1975), I hereby state that adequate notice of the Regular meeting has been provided to the public by a written notice dated February 2, 2021.

The meeting has been:

- Emailed to all staff members
- Communicated to a least one of the Board's designated newspapers
- Filed with the Borough Clerk of Palisades Park

Report of the Superintendent:

The NJ Administrative Code requires school districts to have a School Safety and Security Plan with plans, procedures, and mechanisms reviewed and updated annually. The School Safety and Security Plan "SOA" – Statement of Assurance form is the annual verification that the Plans have been reviewed and updated. The SOA will be addressed under New Business tonight.

Additional funding from the federal government will be used to support the repair project to the existing roof at the Jr/Sr High School.

Parette Somjen Architects provided an assessment of the district's HVAC System. Based upon their professional opinion, the district will move to upgrade the existing heating, ventilation and air-conditioning systems district wide.

RFP's for Professional Services will be advertised after the Thanksgiving Day holiday.

Report of the Board President:

Mr. Kim wished everyone a happy, healthy Thanksgiving Day holiday.

Report of the Board Attorney:

An amendment to the PPEA Agreement for the years 2019 - 2022 will be addressed under Old Business. Other matters will be discussed in Executive Session.

Committee Reports:

November 18, 2021

Report of the Finance Committee – Mr. John Mattessich, Chairman

- 1.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following requests for tuition reimbursement:

Sheila Nastasi
American College of Education
“Diagnostic Intervention”
3 credits

Nicole Ostuni
American College of Education
“Intervention for Students
with challenging behavior”
3 credits

(As per contract tuition reimbursement is calculated and disbursed
at the end of the school year)

- 2.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves an updated salary guide for the district’s teacher aides. All part-time aides will receive an increase effective 12/15/21.
- 3.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves an hourly rate of pay (\$30) for the school nurses monitoring unvaccinated test results each week.
- 4.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the renewal of an Agreement for Services between the Palisades Park BOE and Summit Management Solutions, LLC commencing 07/01/21 to 06/30/22. “Summit” shall be compensated for the duties & obligations associated with the position of Business Office Consultant on an hourly, as-needed basis as follows: \$125.00 per hour for business office services.
- 5.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the 10/29/21 payroll in the amount of \$781,012.21 and the 11/15/21 payroll in the amount \$784,059.51.
- 6.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent accepts the financial reports for the Lindbergh School and the High School Student Activities Accounts, month ending 10/31/21. (Attached)

7. BE IT RESOLVED that the Board of Education upon recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Monies for the month ending September 30, 2021.

FURTHERMORE, the Board certifies that in accordance with N.J.A.C. 6:20-2A that no major account or fund in the 2021-2022 budget has been over-expended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. BE IT RESOLVED that the Board of Education upon recommendation of the Superintendent approves transfers for the month ending September 30, 2021 in accordance with Title 18A:22-8.1 and designates the Interim Business Administrator make budget transfers between line items as necessary between monthly meetings of the Board.
9. BE IT RESOLVED that the Palisades Park Board of Education, upon recommendation of the Superintendent, accepts the financial reports of the Business Administrator/Treasurer of School Monies for the month ending October 31, 2021.

FURTHERMORE, the Board certifies that in accordance with N.J.A.C. 6:20-2A that no major account or fund in the 2021-2022 budget has been over-expended and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. BE IT RESOLVED by the Palisades Park Board of Education, upon recommendation of the Superintendent, approves transfers for the month ending October 31, 2021 in accordance with Title 18A:22-8.1 and designates the Interim Business Administrator make budget transfers between line items as necessary between monthly meetings of the Board.

11. BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the Food Service Vouchers in the amount of \$5,126.61 as follows:

• Jay-Hill Repairs	Service call – H.S. steam table	\$ 210.00
• Jay-Hill Repairs	Replace heat element on steam table	\$ 740.00
• Jay-Hill Repairs	Repair Bally walk-in freezer – H.S.	\$1555.00
• Jay-Hill Repairs	Compressor walk-in freezer – ECC	\$ 388.50
• Hobart Service	Kitchen meat grip – H.S.	\$ 133.24
• Ransom Hydronics	Service – hot water heater – H.S.	\$ 979.00
• Robek Corp.	New water line -ice maker – H.S.	\$ 765.00
• G.P.S.	Plumbing service parts – H.S.	\$ 43.87
• BugTech, Inc.	Pest Control – H.S. & L.S. Cafes	<u>\$ 312.00</u>

12. BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the November 2021 bill list in the amount of \$845,479.32

Fund 10 General/Current Account	\$776,213.37
Fund 20 Special Revenue	<u>\$ 69,265.95</u>
	\$845,479.32

13.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves attendance at the NJASA TECHSPO Conference for Dr. Joseph Cirillo. Dates: 01/26/22 – 01/28/22.
3-day conference cost: \$490.00

14.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following Pomptonian, Inc. expense vouchers as follows:

- Invoice # 637-091021 W/E 09/10/21 \$ 8,994.67
- Invoice # 637-091721 W/E 09/17/21 \$40,554.46
- Invoice #637-092421 W/E 09/24/21 \$11,615.43
- Invoice #637-093021 W/E 09/30/21 \$30,636.26
- Invoice #637-100821 W/E 10/08/21 \$ 9,604.17
- Invoice #637-101521 W/E 10/15/21 \$38,552.00
- Invoice #637-102221 W/E 10/22/21 \$ 4,762.12
- Invoice #637-102921 W/E 10/29/21 \$34,031.63
-

15.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an agreement with the parent of 2 special needs students attending out-of-district placements during the 2021/22 school year. Parent will provide transportation to and from school.

Be It Further Resolved, that the parent will provide copies of a current driver's license, vehicle registration, auto insurance declaration page, and State of NJ insurance ID card. Parent will submit a monthly detailed time sheet, approved by both students' case manager.

Reimbursement: \$30.00 per diem, per student for "in-person" attendance only.

16.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves a professional visitation for Jaclyn Jacobs, Lindbergh School teacher, on December 7th from 9:00 a.m. – 3:00 p.m.

"Building Readers & Writers" at Rutgers University. Fee: \$150.00

17.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves a "move across the guide" as follows:

Sheila Natasi
Present: Step 12 BA - \$68,850.00
Adjustment: Step 12 BA+15 - \$69,550.00
(Official transcripts on file)

18.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves Emergency Analytical Testing performed by Detail Associates Inc. at Lindbergh School in the amount of \$1,650.00.

19.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves a proposal for emergency work at Lindbergh School for water damage/microbial remediation.
Vendor: Consolidated Environmental Inc. Price to perform this service: \$8,470.00.

Introduced by: J. Mattessich

Second by: R. Lee

All ayes on roll call: 9 - 0

STUDENT ACTIVITIES ACCOUNT

LINDBERGH ELEMENTARY SCHOOL
APPENDIX B

<u>Account</u>	<u>Balance</u> <u>9/30/21</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>10/31/21</u>
Grade Level 1	-0-			-0-
Grade Level 2	-0-			-0-
Grade Level 3	16.00			16.00
Grade Level 4	-0-			-0-
Grade Level 5	-0-			-0-
Grade Level 6	33.95			33.95
PEEC Account	420.56			420.56
Yearbook	26.88			26.88
Band	1403.39			1403.39
Principal's Account - ECC	892.87			892.87
Principal's Account- LS	16,577.01		1649.00	14,928.01
Fund Raisers-ECC	-0-			-0-
Fund Raisers-LS	1195.00	379.00	190.00	1384.00
Field Trips	600.00	1071.00	1071.00	600.00
Student Council	1187.47			1187.47
Literacy Club	2198.69			2198.69
<u>Totals</u>	<u>24,551.82</u>	<u>1450.00</u>	<u>2910.00</u>	<u>23,091.82</u>
Interest	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<u>TOTALS</u>	<u>24,551.82</u>	<u>1450.00</u>	<u>2910.00</u>	<u>23,091.82</u>



10/31/21

<u>ORGANIZATION</u>	<u>BAL</u>	<u>DEPOSITS</u>	<u>CHECKS</u>	<u>BAL</u>		
ACADEMIC DECATHLON/MODEL UN	1064.71			1064.71		
AFTER SCHOOL ART	4			4		
CHEERLEADING	878.63	1169		2047.63		
CLASS OF 2020	0			0		
CLASS OF 2021	0			0		
CLASS OF 2022	5436.81			5436.81		
CLASS OF 2023	1595.72			1595.72		
CLASS OF 2024	837			837		
CLASS OF 2025	402			402		
DAS	5472.44			5472.44		
DANCE TEAM	515.06	3876	-1440	2951.06		
ENVIRONMENTAL CLUB	6742.04			6742.04		
FIELD TRIP/ACTIVITIES	1948.1			1948.1		
FOOTBALL	875.3	1450	-420	1905.3		
FUNDRAISERS/Scholarships	799.82			#VALUE!	Andri(799.82)	Sips/Kicks(0)
GIRLS BB	147.75			147.75		Wrobo(0.00)
HOPE CLUB	206			206		
INTERNATIONAL CLUB	33.38			33.38		
ITALIAN NHS	2386.76		-1252.53	1134.23		
KOREAN CLASS ACTIVITY	47.32	9500	-9500	47.32		
LITERARY MAGAZINE	801.53			801.53		
MISC	5152.18			5152.18	(PE/Health - 400)	
MUSIC	54.75			54.75		
NHS	0.82			0.82		
SOFTBALL	40.05			40.05		
SPANISH NHS	341.8			341.8		
BASEBALL	1007.72			1007.72		
BOYS BB	1877.25			1877.25		
STUDENT COUNCIL	0.9			0.9		
TIGERTALES	172.19			172.19		
TRACK	325.53			325.53		
Volleyball	0	715		715		
WRESTLING	622.66		-445.87	176.79		
YEARBOOK	4567.82	480		5047.82		
CROSS COUNTRY	38			38		
Hall of Fame	336.5			336.5		
TOTALS	44732.54	17190	-13058.4	#VALUE!		

November 18, 2021

Report of the Personnel Committee – Dr. Thomas Matarazzo, Chairman

- 1.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent accepts the resignation of Neris Papoters, teacher aide, effective 11/05/21.
- 2.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent accepts the resignation of Monica Meas, School Psychologist at Lindbergh School, effective 12/28/21.
- 3.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of Andrew Garcia as an ESEA program administrator, effective immediately. Mr. Garcia is replacing Krista Voorhis.
- 4.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following secretarial appointment, effective 12/01/2021:

Angie Perez Garcia
H.S. Main Office
Salary: \$50,395.00

- 5.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following secretarial appointment, effective pending fingerprint approval:

Giovanna Benitez
Principal's Office – H.S.
Salary: \$50,395.00

- 6.) BE RESOLVED that the Board upon the recommendation of the Superintendent approves the following ESL teacher appointment at Lindbergh Elementary School:

Hajnalka (Hana) Veszelszky
BA – Montclair University
Step 1BA - \$53,581.00
Effective: 11/22/2021

- 7.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following appointment, pending fingerprint approval:

Silvia Vielman Sutuj
P/T custodian @ High School
Not to exceed 29.5 hrs per week

8.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of Michele Martini as the District's Literacy Coach, effective immediately.

9.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the placement of a Joseph Kim, a student at Western Governors University, at the Jr/Sr High School in order to complete 75 hours of preclinical experience prior to student teaching. (Science)

10.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves a maternity leave of absence for Samantha Kaplon, Teacher at Lindbergh School, effective 11/29/21. Tentative return to district: 05/31/22.

11.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following coaching assignments for the 2021/22 school year:

• Amani Dyer	Middle School Basketball	\$2,987.00
• Anthony Almeida	Assistant Wrestling	\$4,858.00
• Zach Shaw	Head Baseball	\$6,246.00
• Lauren Muszinski	Head Softball	\$6,246.00
• Jenna Mancini	Volunteer Softball	

12.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of Steven Thompson (retired Palisades Park police officer) as the District's residency officer for the remainder of the 2021/22 school year. Rate of Pay: \$50.00 per hour

13.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the following appointment, effective 11/29/21:

Heidi Greiner
Utica College
B.S. – Nursing
Step 2 BA - \$54,031.00

Introduced by: T. Matarazzo

Second by: E. Min

All ayes on roll call: 9 - 0

November 18, 2021

Report of the Policy Committee – Mr. Timothy Yang, Chairman

- 1.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves the addition of the following statement to the District's COVID Policy No. 5141.11:

“Please be advised that it is **required** that all visitors and/or vendors must provide proof of vaccination or a negative COVID test result for the week in which they are scheduled to be present in any of our school buildings.”

(This directive is for those who will be in the school buildings for 15 minutes or longer).

Introduced by: T. Yang

Second by: T. Matarazzo

All eyes on roll call: 9 - 0

November 18, 2021

Report of Student Activities/Field Trips – Ms. Rebekah Lee, Chairperson

- 1.) BE IT RESOLVED that the Board upon the recommendation of the Superintendent approves a field trip request from Andrew Garcia, Supervisor of Social Studies, on Tuesday, January 11, 2022 from 1:00 – 3:00 p.m. Students will visit the Palisades Park Public Library to learn about the Holocaust and its ongoing impact on survivors and society. No cost to students attending.

Introduced by: R. Lee

Second by: T. Matarazzo

All ayes on roll call: 9 - 0

Old Business:

Resolution Approving and Ratifying the Amendment
To the Agreement Between the P.P.E.A. and the PPBOE

WHEREAS the Agreement between the P.P.E.A and the PPBOE affecting years 2019 to 2022 was entered into on October 21, 2021;

WHEREAS the attached Addendum corrects the relevant dates to the Agreement to reflect the intended term of 2019 to 2022;

NOW BE IT RESOLVED, that the PPBOE hereby approves and ratifies the attached Addendum to the Agreement, and

FURTHER BE IT RESOLVED that the Superintendent and Administration is authorized to take all actions necessary to effectuate the terms of the Addendum to the Agreement between the Parties.

Introduced by: John Mattessich

Second by: Anieska Garcia

Ayes: J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim

Resolution adopted: 6 - 0

New Business:

1.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the submission of the Statement of Assurance for the "School Safety & Security Plan" to the NJDOE.

The SOA is the annual verification that the School Safety and Security Plans have been reviewed and updated.

Introduced by: T. Matarazzo

Second by: T. Yang

Roll Call: Ayes – J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim, T. Matarazzo,
E. Min, T. Yang

Resolution adopted: 9 - 0

Audience Participation: (7:30 p.m.)

A motion to open the meeting to the Public was made by T. Matarazzo, second by R. Lee, all eyes on roll call. 9 - 0

- 1.) San Lim, parent, regarding her child. The Board will discuss the matter in closed session.
- 2.) Bradley Rivera, parent, expressed concerns regarding an incident at the ECC that is still under investigation.
- 3.) Neris Papoters, parent, questioned the role of Class III security officers at the schools. Also, she was insulted at the last board meeting regarding comments made to her during audience participation.
- 4.) Joe Sperlazzo, resident, what is going on with the HVAC project? What is being done to address major infrastructure problems in the school buildings?
- 5.) Mrs. Yoon, very concerned about the situation involving Mrs. Lim's child.
- 6.) Mrs. Rivera, parent, questions concerning the "visitors" policy voted on tonight and a vaccine mandate.

A motion made by T. Matarazzo, second by J. Mattessich, all eyes on roll call to close audience participation and enter closed session to discuss a school incident currently under investigation, and review (5) potential HIB incidents.

CLOSED SESSION: REDACTED

Public Session:

Motion by Thomas Matarazzo, second by Eun Min, all ayes on roll call to resume in public session.

HIB Investigative Reports:

Incident #1: 09/21/21 – Lindbergh School (2 – 4th grade students) – by a vote of 9 – 0 the Board **affirmed** that the incident was not a HIB matter.

Incident #2: 09/20/21 – Lindbergh School (2 – 4th grade students) – by a vote of 9 – 0 the Board **affirmed** that the incident was not a HIB matter.

Incident #3: 09/18/21 – Lindbergh School (5 – 6th grade students) – by a vote of 6 – 3 the board **affirmed** this incident was not a HIB matter.

Affirm: J. Kim, J. Mattessich, K. Lim, T. Matarazzo, E. Min, T. Yang

Modify: A. Garcia, S. Jang, R. Lee

Incident #4: 09/18/21 – Lindbergh School (5 – 6th graders) – by a vote of 8 – 1 the Board **affirmed** that the incident was not a HIB matter.

Affirm: J. Kim, J. Mattessich, S. Jang, R. Lee, K. Lim, T. Matarazzo, E. Min, T. Yang

Modify: A. Garcia

Incident #5: 09/24/21 – Lindbergh School (3 – 6th graders) – by a vote of 9 – 0 the Board **affirmed** that the incident was not a HIB matter.

A motion made by T. Matarazzo, second by E. Min, all ayes on roll call to adjourn the meeting.

The meeting concluded at 8:35 p.m.

Diane Montemurro